

MEN'S AUXILIARY INSPECTION REPORT

Date Inspected	Auxiliary Number	Location	Date

Financial and Record Keeping

1	Balance of all checking accounts	\$
2	Total invested in bonds, CDs, savings, bingo funds, etc.	\$
3	Grand total of items 1 and 2	\$
4	Amount of Treasurer's Bond	\$
5	Is item 4 greater than 3?	
6	Name of Bonding Company	
7	Expiration date of Bond	
8	Checks countersigned by President	
9	Are checks pre-signed?	
10	Does Treasurer control all funds?	
11	Has IRS Form 990 been filed?	
12	Date of Filing	
13	Has Treasurer forwarded all dues to Post/Department? 14	
	Date of last transmittal	
15	Do Trustees audit all records?	
16	Are Secretary's records current?	
17	Are Treasurer's records current?	
18	Does bank balance reconcile with books?	

General Information

1	Are all Auxiliary offices filled?
2	Are meetings conducted by the Ritual?
3	By-Laws adopted and approved by Department?
4	Does Auxiliary have approved Articles of Incorporation?
5	Is Corporation registered with your State?
6	Does the Auxiliary perform work within the Community?
7	Has Community Activities Report Form been completed?

Signed: _____ Auxiliary President

Men's Auxiliary to VFW Post No. _____

_____ Auxiliary Treasurer

Address:

_____ Inspector

Phone: